

INTERNATIONAL CALL IC27_25

JOB TITLE

Technician for research management support

JOB DESCRIPTION

The Pere Virgili Institute for Health Research (IISPV) is an institution that integrates research in the field of biomedicine in the “Camp de Tarragona” and the “Terres de l'Ebre”. The IISPV is the instrument that the university hospitals of both health regions have been endowed with (Joan XXIII University Hospital of Tarragona, Verge de la Cinta Hospital of Tortosa, Sant Joan de Reus University Hospital, Institut Pere Mata University Hospital of Reus) and Rovira and Virgili University, in order to bring together and manage biomedical research and innovation in the territory.

The European Community has launched the Europe Beating Cancer Plan for the period 2025-2030. The IISPV, together with HUSJR, is involved in this process, particularly in the growth and development of cancer research. On one hand, this involves achieving accreditation as a Comprehensive Cancer Center by the European Organization for Cancer Institutes (OECI). On the other hand, it includes developing and participating in the Europa Cancer (Crane) project, also aimed at achieving CCC status.

To support this project, two job openings are available for research management support technicians.

Number of available positions: 2

- The chosen person will have to carry out, mainly, these tasks linked to the management of the Europe's Beating Cancer Plan accreditation: Management and monitoring of the accreditation process.
- Writing of reports and other documents related to oncology research.
- Administrative/economic management and research tasks to support the OECI accreditation.

CANDIDATE PROFILE

REQUIREMENTS

- The candidate must have a very high level of English and use of it.

IT WILL BE VALUED

- Domain of explaining and translating scientific resolutions.
- Capacity for continuous learning, flexibility and adaptability.
- Knowledge of oncology branch.
- Interest and care for the language, and neatness in linguistic correctness.
- Previous experience in this field.

LABOUR CONDITIONS

- Type of working day: 20h (time availability will be according to the needs of the project)
- Physical place of work: Remote working and or on-site.
- Contract: Indefinite of scientific-technical activities. (It is linked to the GIOTEC group. Date estimated to end - 31/12/2025 with probability of extension).
- Remuneration: According to the candidate's qualifications.
- Approximate incorporation: As soon as possible.

SELECTION PROCEDURE

- Selection of CVs: Suitable and unsuitable CVs will be identified according to the requirements. Applicants who do not meet the requirements indicated in the point profile of the person and requirements will not move on to the next phase.
- Evaluation of the CV: up to a maximum score of 20 points.
- Cover letter: Attach to the CV a letter of motivation with a maximum length of 2500 characters with spaces. With a maximum score of 10 points.
- Evaluation test: up to a maximum score of 30 points

To access the interview phase, it is necessary to have obtained a minimum score of 45 points in the sum of the scores of the assessment of the CV and motivation letter.

- Personal interview. With a maximum score of 40 points.

Items	40
Attitude	10
Fit in the workplace	10
Experience, functions developed/skills	15
Teamwork	5

The selected person must have obtained a minimum score of 80 points in the sum of the scores of the assessment of all phases of the selection procedure.

SELECTION COMMITTEE

- President: Marta Rodríguez Balada. (Coordinadora, Unitat Biologia Molecular del Càncer, Hospital Universitari Sant Joan de Reus. Investigadora principal.).
- Chair 1: Maria Murphy Colomé. (Tècnica de Projectes en Oncologia)
- Chair 2: Berta Caballé Gutiérrez. (Unitat de Recerca Clínica Oncològica, Hospital Universitari Sant Joan de Reus. Coordinadora).

SUBSTITUTES:

- President: Joan Lluís Borràs Balada (Responsable de grup GIOTEC-IISPV)
- Chair 1: Raquel Cumeras Olmeda (Investigadora Principal)
- Chair 2: Yolanda Nuñez Blanco (Coordinadora)

CANDIDACIES

- The CV must include the DNI/NIE number or personal identity document
- Send your CV and Cover Letter through the form inside the offer on IISPV website <https://www.iispv.cat/treballa-amb-nosaltres/>

For any questions or queries: recruitment@iispv.cat

DEADLINE FOR RECEIPT OF CV 18/04/2025

COMMUNICATIONS

The IISPV will inform candidates through the website if they have been admitted or excluded from accessing the interview.

HR EXCELLENCE IN RESEARCH

The IISPV will guarantee the right to equal opportunities and treatment, as well as the real and effective exercise of rights by people with disabilities on equal terms with other citizens, through the promotion of personal autonomy, universal accessibility, access to employment, inclusion in the community and independent living and the eradication of any form of discrimination. in accordance with Articles 9.2, 10, 14 and 49 of the Spanish Constitution and the International Convention on the Rights of Persons with Disabilities and the international treaties and agreements ratified by Spain.

In the event of a tie, priority will be given to hiring the person with a disability.

In the event of a tie between people of different genders, the person of the least represented gender in the work group/department/service in which they join will be hired.

The IISPV has the European accreditation The Human Resources Strategy for Researchers (HRS4R), complies with the general principles of the European Charter for Researchers and the Code of Conduct for the recruitment of researchers.

CHANGE CONTROL		
Date	Review	Modifications
03-07-24	00	Document creation