

Step-by-step proposal writing – What to expect as a partner? How to become a partner in a Horizon Europe project

2 July 2024

Institut de Recerca Biomèdica de Lleida (IRBLleida)

Webinar

AGENDA:**09:45 – 10:00 Accessing the Teams Online Meeting Room****10:00 – 10:15 Event Opening and introduction to the course****10:15 – 11:30 How to become a partner**

- How to start?
- How to find the key actors in a specific field? Which websites or portals to check if you want to find information on Horizon Europe, scientific achievements or key results?
- CORDIS, F&T portal, R&I Community Portal, HE Results Platform
- Joining networks, events, expert groups, working groups
- Increasing visibility

break**11:45 – 12:15 Proposal writing as a partner**

- Proposal writing process
- Tasks of a partner
- standard ways of planning the work in a Horizon Europe project
- How the work packages work and how these should be established? How to give responsibilities to the partners and how to balance the participation in the implementation?
- What is a deliverable and what is a milestone for the EU and the evaluators?

12:15 – 12:30 Q&A session